

Chapter 3 ADJUNCT FACULTY

3.1.1		Objective
	(a)	One of the key objectives is to have a strong and robust collaboration between the educational Institutions and industry. The guidelines seek to encourage quality involvement of persons working in industry, academicians, scholars, practitioners, policymakers in teaching, research, and related services on a regular basis. Such involvement helps in bringing external perspective to regular teaching to make classes more interesting and to further enrich existing knowledge of faculty members.
3.1.2		Eligibility
	(a)	AICTE approved Institutes / AICTE approved University Departments.
	(b)	The Adjunct Faculty must be an accomplished professional in her/his chosen field of discipline, comparable to at least the top one third of the regular faculty in professional expertise and reputation in their own fields and organizations.
	(c)	The Adjunct Faculty shall be less than 70 years of age.
3.1.3		Duration of the Project
	(a)	The duration of the project shall be for a semester.
3.1.4		Limit of Funding
	(a)	Total funding of Rs.6 Lakh.
3.1.5		Disbursement of the Funds
	(a)	Rs. 6 Lakh in a semester.
3.1.6		Processing Methodology:
		The proposal shall be assessed by an Expert Committee constituted as follows:
	(a)	Three experts not below the rank of Associate Professor.
	(b)	At least one member among the experts shall be from the concerned stream.
3.1.7		Terms and Conditions
	(a)	<p>Broadly, Adjunct Faculty may be engaged to perform the following tasks, in addition to the tasks decided at the department level:</p> <p>Teach Core/Elective courses in which the person's practical experience and knowledge can add significant value to theory.</p> <p>Supervise student projects and co-supervise research scholars with a view to adding practical dimensions to their work.</p> <p>Be a Joint-investigator in sponsored and Consultancy projects, bringing in significant expertise to match industry needs and expectations.</p> <p>Assist the department/institute to break new ground with industry in cutting edge research with a view to developing IP and overcoming technological barriers faced by industry in becoming globally competitive and to be a prime mover in taking the institute's research-based industrial consultancy to new levels in quality and quantity.</p> <p>Support institute development activities with an industry interface - e.g., sponsored & top-up programs, Chair Professorships, awards and scholarships, CSR funding, projects etc.</p> <p>The topics and scheduling of these lectures will be decided jointly by the Adjunct Professor and his counterpart faculty members. The counterpart faculty will also teach the subject and deliver the remaining lectures.</p>

		The Adjunct Professor will also be associated with the setting of examination papers and the general work of evaluating students performance in the subject the teaching of which he/she is associated with.
(b)		<p>An Adjunct Faculty, before been recommended for grant in aid from AICTE, shall be appointed by the Director based on the recommendation of committee. Duration of appointment shall be for one semester (six months). Reputed scientists, engineers, physicians, advocates, artists, civil servants, bankers and other professionals, both serving and retired can be inducted as adjunct faculty from outside the Institute. It is expected that any requirement/application for adjunct faculty is first discussed at the department level. Department must clearly specify the usefulness of experience of such candidates in their department/institute level academic activities. If the department recommends a case for adjunct faculty, then the same may be examined by a committee comprising as following:</p> <p>Director/Nominee of the Director (chair) Head of Concerned Department Dean (Faculty Welfare) Dean (Research & Consultancy) Dean (Academic Affairs) Representative of Senate Post Graduate Board or Senate Under Graduate Board.</p> <p>If the committee recommends the case, the same would be forwarded to Chairman Senate for consideration and necessary approval.</p>
(c)		<p>Any candidate for adjunct faculty should satisfy the following norms:- Must be an accomplished professional in her/his chosen field of discipline, comparable to at least the top one third of the regular faculty in professional expertise and reputation in their own fields and organizations. Must have been recognized by various bodies in his field. Her/his association must add value to the academic programme/students. In case of candidates from an industry, his/her domain knowledge should be of significant value and possession of M.Tech / Ph. D may not be considered as an essential condition in such cases.</p>
(d)		Adjunct faculty will supervise student projects at all levels - carry out sponsored research and consultancy, and teach courses (could be full semester long course or only a part thereof in collaboration with a regular faculty). They will bring reputation to the Institute, add valuable expertise and practical knowledge and complement the knowledge pool of the existing faculty.
(e)		Adjunct faculty would be provided with office room, secretarial services and other facilities depending on their involvement in academic activities.
(f)		Adjunct faculty shall not normally be eligible to receive financial support to attend conferences in India or abroad for presenting their work done in the institute, However funds from her/his R&D project in the Institute could be utilized for the purpose. Adjunct faculty may receive financial support at the discretion of the Director to attend conferences in India or abroad for presenting their work done in the Institute, if in the opinion of the Director, she/he has contributed significantly to the Institute's academic programme.

	(g) The candidate's contributions to teaching, research and services must be articulated at the time of appointment and the appointee's actual contributions in all three areas must be evaluated at the time of reappointment and advancement.
	(h) The Host Institution shall take steps to ensure that the audited utilization certificate and the audited statements of accounts for the grants along with the list of assets created from out of the grants to be submitted and refund of unspent amount from the grants made to AICTE, immediately on termination of the Fellowship.
	(i) A feedback shall be submitted by the Adjunct Faculty at the end of first year or at the end of the tenure.